

Parent - Teacher Observation Form

Teacher Name _____ Date _____ Grade _____
 Subject _____ Student Name _____
 Parent Name _____ Parent Signature _____

- E** Exceeds Expectations: Performed with extreme skill
- M** Meets Expectations: Performed well
- B** Below Standards: Working towards but still requires some assistance or support
- NA** Does Not Apply: Not Observed During the Lesson

I. Efficient Use of Instructional Time	E	M	B	NA
A. Materials were available and well organized				
C. Appropriate goals and objectives were set				
D. The lesson was well paced				
E. Pupil attention and response were sustained				
F. Was able to monitor the entire class and attend to more than one activity/group at a time				
G. Executed smooth transitions				
H. Response to students' behavior was appropriate				
I. Off task behavior was addressed in an appropriate manner				
II. Instruction				
A. Attention was gained				
B. Previous lesson/learning was recalled				
C. Motivation was provided				
D. Purpose/Objective of the lesson was made clear				
E. Skills/concepts of the lesson were introduced and explained				
F. Clear examples and language were used				
G. Sequence and organization of instruction was appropriate				
H. Teacher-Guided practice was adequate and appropriate				
I. Repetition of key concepts occurred throughout the lesson				
J. A variety of instructional materials were used to actively engage the students				
K. All of the students were actively engaged in the learning throughout the lesson				
L. Children were encouraged to understand, question, and interpret ideas from diverse perspectives				
N. Evaluation of student comprehension occurred throughout the lesson				
O. Student comprehension/performance was responded to with appropriate instructional adjustments				
Q. The lesson ended with closure/review that focused on the main objectives of the lesson				
R. A variety of teaching methods/strategies were used to reach different types of learners				
III. Personal and Professional Characteristics				
A. Displayed enthusiasm				
B. Exhibited confidence				
D. Does the school have a process of welcoming parents to the school?				
E. Spoke and acted in a professional manner				

Please mail, fax or deliver in person completed observation forms to:

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